

## Self-Help Center FAQ's (Frequently Asked Questions)

**Should I Bring My Child(ren)?** No. In general children under 18 years old should not be brought to the court house. It is not in your child's best interest to be present when you are discussing legal matters. Children are not allowed in court hearings without the judge's prior approval.

**What documents should I bring?** Please bring all documents which pertain to your case.

**Will the Self-Help Center Fill Out My Forms?** No. Usually the Self-Help Center cannot assist customers with completing court forms. If a customer has a disability that makes the customer unable to fill out a form he/she may request assistance. These requests must be made in advance and are subject to staff availability.

**Will the Self-Help Center Tell Me What Forms I Need to File?** No. The Self-Help Center is prohibited from telling customers which forms to file. The Self-Help Center provides information designed to help customers chose the correct forms for themselves.

**Do I Need an Attorney?** Private counsel is always recommended. Many family law matters involve complex and valuable legal rights. Some rights cannot be adequately protected without the assistance of an attorney.



### Phone:

(702) 455-1500

(702) 455-2500 (Español)

(800) 326-6868 (TT/TTD)

(702) 455-1505 (Child Support Hotline)

### Website:

[www.clarkcountycourts.us/shc](http://www.clarkcountycourts.us/shc)

### Location:

601 N. Pecos Road

Las Vegas, Nevada 89101

### Hours of Operation:

Monday – Thursday

8:30 a.m. – 5:00 p.m.

Friday

8:30 a.m. – 4:30 p.m.

Customers must arrive at least 15 minutes prior to closing to receive assistance.

# Clark County

## Family Law Self-Help Center

Eight Judicial District Court  
Family Courts and Services Center



*The Family Law Self-Help Center is dedicated to serving the community by providing informed access, education, information and support services to self-represented individuals having legal matters before the Family Court.*

The Family Law Self-Help Center offers information and forms on the following topics:

- ★ Annulment
- ★ Bench Warrant (D and R cases)
- ★ Child Support
- ★ Child Visitation
- ★ Court Orders
- ★ Custody
- ★ Discovery
- ★ Divorce
- ★ Domestication of Foreign Judgment
- ★ Emancipation
- ★ Enforcement of Court Orders
- ★ Fee Waiver (In Forma Pauperis)
- ★ Guardianship
- ★ Mental Commitment
- ★ Name Change
- ★ Order Shortening Time (OST)
- ★ Paternity
- ★ Pick-up Order
- ★ Separate Maintenance
- ★ Stipulation and Order
- ★ Trial
- ★ Work Permit (under 14 years old-not for athletes or actors)

The Family Law Self-Help Center offers the following programs and services:

Ask a Lawyer: The Ask a Lawyer program provides self-represented individuals a free 15 minute consultation with a lawyer for family law questions only. Ask a Lawyer is held each Thursday. Sign-up begins at 8:30 a.m. and is limited to the first 30 people. Lawyer consultations begin at 2:00 p.m. sharp. No children are allowed in lawyer consultations.

Attorney Listings: The Self-Help Center provides a listing of local attorneys who will take family law cases.

Bi-lingual Help: The Self-Help Center employs Spanish speaking staff to assist Spanish speaking customers. Arrangements can be made to assist customers in other languages; however, customers must arrange this in advance.

Child Support Class: The Child Support Informational Class is taught in a group setting by a Deputy District Attorney on Fridays. Please call the Self-Help Center's Child Support Hotline for class registration information (702) 455-1505.

Computers: Public computers are available to complete Self-Help Center forms. There is a fee of \$3.00 to use the computers (includes printing).

Form Packets: The Self-Help Center sells form packets containing court approved fill in

the blank forms and step-by-step instructions for a fee of \$3.00. The Center accepts cash only. All forms are available online on the Center's website free of charge.

Legal Materials: The Self-Help Center provides use of the Nevada Revised Statutes (NRS), Court Rules for the Eighth Judicial District (EDCR), Black's Law Dictionary, and the Nevada Rules of Civil Procedure (NRCP).

Notary: Notary services are free of charge and are available for Self-Help Center forms only. Picture identification is required.

Order Preparation Service: The Self-Help Center will prepare a temporary or post-judgment court order from the minutes of a hearing for a fee of \$5.00.

#### About the Self-Help Center

The Self-Help Center provides general information on Nevada family law topics and family court practice and procedure to self-represented individuals.

The Center provides services to all self-represented individuals; including opposing parties. Be advised that there is no attorney-client relationship between the Center and any individuals. This means that communications between individuals and the Center are not confidential.

The Center is strictly prohibited from giving legal advice and only provides legal information.