

## CASE MANAGEMENT ORDER CHECKLIST

Within **30 days** after the CMC, the Court must enter a Case Management Order that contains:

- A brief description of the nature of the action and each claim for relief or defense
- The proposed discovery plan developed at the CMC
- A written list of names exchanged as part of the initial disclosures
- A written list of all documents provided as part of the initial disclosures
- A deadline on which discovery will close
- A deadline beyond which the parties are precluded from filing motions to amend the pleading or to add parties without court order (this deadline cannot be later than 90 days before the close of discovery).
- A deadline by which the parties will make expert disclosures
- A deadline by which dispositive motions must be filed (this deadline cannot be later than 30 days after the discovery cut-off date).