

1 **MEMO**
LAW GROUP'S NAME
2 ATTY's NAME, ESQ.
Nevada Bar No.
3 ADDRESS
Las Vegas, NV 89
4 (702) PHONE #; FAX (702) FAX #
email address
5 Attorneys for

7 **DISTRICT COURT**
8 **FAMILY DIVISION**
9 **CLARK COUNTY, NEVADA**

10 ,
11 Plaintiff,
12 vs.
13 ,
14 Defendant.

CASE NO:
DEPT. NO:

Hearing Date:
Hearing Time:

16 **CASE MANAGEMENT CONFERENCE MEMORANDUM**

18 **I. STATEMENT OF FACTS**

19 **A. NAMES AND AGES OF THE PARTIES**

- 20 1. Defendant, , age .
- 21 2. Plaintiff, , age .

23 **B. DATE OF MARRIAGE/ SEPARATION/ DIVORCE**

- 24 1. Date of marriage: , in
- 25 2. Date of Separation
- 26 3. Date of Divorce

27 *****
28 *****

1 **C. CHILDREN AT ISSUE AND BIRTH DATES**

2 1. X

3 2. Y

4

5 **D. PROCEEDINGS PRIOR TO CASE MANAGEMENT CONFERENCE**

6 1. Date of filing of Complaint:

7 2. Date of filing Answer/Counterclaim:

8 3. Date of filing of Reply to Counterclaim:

9 4. If Defendant has filed a motion pursuant to Rule 12(b) (2)-(4), list date of entry of
10 order denying such motion:

11 5. Plaintiff's Financial Disclosure Form filed:

12 6. Defendant's Financial Disclosure Form filed:

13 7. Date of the mandatory pre-CMC meeting between counsel:

14 8. Stipulations between counsel for CMC (for recitation on the record under EDCR 7.50
15 of any stipulated terms):

16

17 **E. MATERIAL FACTS AGREED TO BY THE PARTIES**

18 1. X

19 2. Y

20

21 **F. RESOLVED ISSUES, INCLUDING AGREED RESOLUTION**

22 1. Jurisdiction

23 2. X

24 *****

25 *****

26 *****

27

28

1 **G. ISSUES THAT CAN BE RESOLVED AT CMC**

2 [Whether any or all issues could be settled based on information known up to that time; cases can and should be
3 narrowed when possible, and some could be proven up on the spot.]

4 1. X

5 2. Y

6 **H. STATEMENT OF UNRESOLVED ISSUES**

7 1. X

8 2. Y

9
10 **I. INTERIM ORDERS NEEDED**

11 [Interim orders sufficient to keep the peace and allow the case to progress; if matters are claimed to be in contest, then
12 direction needed from the Court as to which party will have which burden, as to both going forward (motion) and as to
13 proof.]

14 1. [examples: child support; alimony; exclusive possession; attorneys fees]

15 2. X

16 **II. LEGAL ARGUMENTS IN SUPPORT OF INTERIM ORDER REQUESTS**

17 **A. CHILD CUSTODY**

18 **B. CHILD SUPPORT**

19 **C. INTERIM SPOUSAL SUPPORT**

20 **D. PRELIMINARY ATTORNEY'S FEES [please see attached litigation budget]**

21 **E. POSSESSION OF MARITAL RESIDENCE**

22 *****

23 *****

1 **III. DISCOVERY AND SCHEDULING**

2 [Discovery discussion – what to expand, constrict, or turn over voluntarily – if any of the latter, this again would be a
3 7.50 stip to prevent future difficulties and lower expenses]

4 **A. DOCUMENTS PROVIDED IN COMPLIANCE WITH 16.2**

5 1. Plaintiff to Defendant:

6 a. X

7 b. Y

8 2. Defendant to Plaintiff:

9 a. X

10 b. Y

11 **B. PROPOSED PLAN OF DISCOVERY**

12 1. Type of Discovery:

13 2. Requested Date for Cut-off:

14 3. Deadline for Expert Witness Disclosure:

15 4. Deadline for Exert Witness Reports:

16 5. Time required for additional discovery:

17 6. Time requested for gathering discovery before trials setting:

18 7. Length of time needed for trial:

19 8. Any additional hearing dates needed:

20 *****

21 *****

22 *****

23 *****

24 *****

25 *****

26 *****

27 *****

28 *****

1 **IV. UNUSUAL LEGAL OR FACTUAL ISSUES PRESENTED**

2 **A. X**

3 **B. Y**

4
5 **DATED** this ____ day of October, 2010.

6
7 Respectfully Submitted By:
NAME OF LAW GROUP

8
9
10 _____
NAME OF ATTY, ESQ.
Nevada Bar No.
ADDRESS
Las Vegas, Nevada 89
(702) PHONE
Attorneys for

1 **CERTIFICATE OF SERVICE**

2 **I HEREBY CERTIFY** service of the foregoing, was made on this ____ day of October,
3 2010, pursuant to NRCP 5(b)(2)(D), by sending a true copy of the same to email address and
4 additionally by U.S. Mail addressed as follows:

5 _____, Esq.

6 Attorneys for

7 _____
8 _____
9 _____
10 _____
11 _____
12 _____
13 _____
14 _____
15 _____
16 _____

17 P:\wp13\FORMS\FF15436.WPD